

Category: Governance

Policy Name: Council member orientation

Number and date of approving motion: 2021-54 December 21, 2021

Motion number and date of last review

President's Signature:



Binding Purpose:

To help a new Council member to be knowledgeable about the Society, its policies and programs to encourage full participation in Council deliberations.

Policy Requirements:

1. Each new Council member shall be provided with paper or digital copies of
 - The Manitoba Historical Society Act
 - The Manitoba Historical Society Constitution and Bylaws
 - most recent annual report and audited financial statements/review engagement
 - Council minutes for the preceding 12 months
 - current approved budget
 - the policy manual
 - contact information for all Council and Executive members
 - current directors and officers liability insurance policy
 - most recent strategic plan
2. Prior to the first Council meeting, a new Council Member will review, sign, and return to the Society office the code of conduct and conflict of interest documents

Frequency of review: every three years